



NOTICE IS HEREBY GIVEN that the Annual General Meeting (hereinafter “AGM”) of the Members of The British Chamber of Commerce in Latvia (hereinafter “BritCham”) will be held on Thursday 30 March 2023 at KPMG Latvia office, business centre VERDE, Roberta Hirša iela 1, Rīga commencing at 9.30 a.m. for the purposes of passing the following resolutions:

1. To appoint a chairman and secretary of the AGM;
2. To appoint two (2) Adjudicators to verify both the quorum of and the voting result at the AGM;
3. Reports for the year 2022;
4. To adopt the Finance Report for the year ended 31 December 2022;
5. To elect a new Board of BritCham for the year 2023-24 having regard to the following matters:
 - (i) Announcement of Board Members stepping down;
 - (ii) Announcement of Board Members standing for election to the Board for 2023-25;
 - (iii) Election of four Board Members and two Board Member Candidates following presentations by all candidates;
 - (iv) Vote count;
 - (v) Announcement of the result of the election;
6. Appointment of the person confirming the truthfulness of the minutes of the AGM;
7. Appointment and authorisation of a person or persons who will lodge the notices of Board changes and other necessary documentation emanating from the AGM with the Register of Associations and Foundations;
8. Any other business.

By Order of the Board

16 March 2023

Santa Rudzīte-Buša
Project Manager